## **BOH Training Coordinator**

The BOH Training Director will be responsible for creating and implementing remarkable training systems to equip BOH Team Members to be successful in their roles.

## Key Responsibilities:

- Leading and overseeing the coordination of all aspects of new hire training and re-training current Team Members as needed
- Conducting a remarkable and engaging training process with a sharp focus on food safety, food quality, and managing waste / a responsible approach to production of food
- Ensures follow through with all Learning Coaches to successfully train our new Team Members to perform in their roles
- Collaboration with all other BOH Directors and Coordinators in their expertise areas where they
  overlap with training
- Oversee the training and execution of all new roll outs and LTOs
- Actively develop BOH Team Members into Learning Coaches
- Point person for problem resolution, proactive planning, and continuous improvement to create an industry leading training experience
- Assists with the facilitation of interviews and hiring of new BOH Team Members
- A high level ownership of BOH operations as a Director in the kitchen when in building
- Provide weekly updates due at 5:00pm on Saturdays with agreed upon metrics and project details

## **Success Factors:**

- BOH Team Members growing and developing into new roles
- Documented systems for new hire and on-going training
- Collaborate to ensure the Team is prepared and trained for upcoming roll outs of new products
- Our team is made up of 90% "A Players" (determined by quarterly evaluations)
- Adequate number of highly trained and engaged Learning Coaches to successfully execute the training plans set forth by BOH Training Director
- Positive Director feedback regarding the readiness of new Team Members to perform at a high level
- Top 20% in all relevant CEM scores (Taste and Temp)

## **Key Traits:**

- Intentional Observation of Team Leaders/Team Members for employee evaluations
- Embodies a Growth mindset and takes initiative to grow our brand
- Be able to solve problems using critical thinking skills and appropriate resources
- Offer and receive peer-to-peer coaching and accountability to continually improve the business
- Embodies the core values of the organization which include servant spirit, hustle, optimism, and ownership
- Lives out the Organization's Vision: To be East Pasco's most Caring Company

